

TAMMY MOORE  
President  
Présidente



WADE IRELAND  
Secretary Treasurer  
Secrétaire-trésorier

## Unifor 2002 Regional Council Expense Policy

### Lost Time Payments

Code 3 (company to bill union) – paid  
Code 2 (member to bill union) – paid for time spent at Council on days off  
Lieu Days – Must be pre-approved as per Local 2002 Expense Guidelines.

**Per Diem:** As per Local 2002 Expense Guidelines.

**Mileage/Gas:** 52¢ per km – paid to driver only

Scheduled **on:** distance over and above the regular mileage driven each day  
Scheduled **off:** from home round trip each day

**Parking: Paid** (receipts required)

**Hotel:** Single Occupancy

The local will cover **room and tax only** for delegates whose travel is in excess of 100km one way, as per Local 2002 Expense Guidelines.

### Other Expenses

All other expenses must have **prior approval** from your Vice President (receipts required)

Note: The expectation is that you will participate in council from the opening to the close of each day.